

**AGENDA
TOWN OF EDGEWOOD
REGULAR COUNCIL MEETING AUGUST 6, 2014 @ 6:30 P.M.
EDGEWOOD COMMUNITY CENTER - #27 E. FRONTAGE ROAD
PLEASE TURN OFF ALL ELECTRONIC DEVICES DURING MEETING
THANK YOU.**

(The Town of Edgewood Council is pleased to have residents of the community take time to attend Council Meetings. Attendance and participation is encouraged. Individuals wishing to be heard during Public Hearing proceedings are encouraged to be prepared. Public comments may not be disruptive or harassing, and all persons are expected to maintain respect and decorum. Accordingly, rude, slanderous, or abusive comments and/or boisterous behavior will not be permitted. Written comments are welcomed and should be given to the Clerk-Treasurer prior to the start of the meeting).

- **CALL TO ORDER.**
- **PLEDGE OF ALLEGIANCE.**
- 1. APPROVAL OF AGENDA.**
- 2. APPROVAL OF CONSENT AGENDA.**
 - A. Approval of the Regular Council Meeting Minutes of July 16, 2014
 - B. Acknowledge Receipt of the Planning & Zoning Commission Meeting Minutes of July 15, 2014. (Meeting cancelled due to lack of a quorum).
- 3. MATTERS FROM THE MAYOR.**
 - A. Discussion of Section 32 and 34.
 - B. Discussion Regarding Emergency Communication with the Central New Mexico Electric Co-Op.
 - C. Policy for Use of the Steve Williams Field.
 - D. Update on the Donation of the Police Vehicles to Rio Communities.
- 4. MATTERS FROM THE COUNCILORS and/or ANNOUNCEMENTS.**
- 5. MATTERS FROM THE ATTORNEY.**
- 6. MATTERS FROM THE MUNICIPAL JUDGE.**
 - A. Judge White will present his report for the month of July, 2014.
- 7. SANTA FE COUNTY PRESENTATION FOR INFRASTRUCTURE CAPITAL IMPROVEMENTS PLAN – Mr. Rudy Garcia and Mr. Hvtce Miller.**
- 8. PRESENTATION OF PLAQUE OF APPRECIATION TO SGT. JEFF BURKE, NEW MEXICO STATE POLICE – Chief Fred Radosevich.**
- 9. APPOINTMENT OF VOTING DELEGATES FOR THE 2014 NEW MEXICO MUNICIPAL LEAGUE ANNUAL CONFERENCE.**
- 10. PUBLIC COMMENTS OF GENERAL MATTERS. Limit to 2 minutes per person.**

11. **PUBLIC INPUT.**
Legislative Procedure: Certification that Public Notice of this Meeting has been posted as required:

Continued from the Regular Council Meeting of July 16, 2014.
A. Proposed Ordinance No. 2014-02 Zoning Ordinance.
12. **PUBLIC INPUT.**
Legislative Procedure: Certification that Public Notice of this Meeting has been posted as required:

Continued from the Regular Council Meeting of July 16, 2014.
A. Proposed Ordinance No. 2014-03 Sub-Division Ordinance.
13. **PUBLIC HEARING.**
Legislative Procedure: Certification that Public Notice of this Meeting has been posted as required:

A. Ordinance No. 2014-02. An Ordinance Adopting a Revised Comprehensive Zoning Code for the Town of Edgewood, New Mexico, Including Establishing Regulations, Requirements, and Procedures, Providing for Penalties for any Violations Thereof, and Repealing Ordinance No. 2004-4.
14. **PUBLIC HEARING.**
Legislative Procedure: Certification that Public Notice of this Meeting has been posted as required:

A. Ordinance No. 2014-03. An Ordinance Adopting Revised Subdivision Regulations, Requirements, and Procedures for the Town of Edgewood, New Mexico, Providing for Penalties for any Violation Thereof, and Repealing Ordinance No. 2005-14.
15. **PUBLIC NOTICE OF INTENT TO ADOPT.**
Certification that Public Notice of this Meeting has been posted as required:

A. Infrastructure Capital Improvement Plan (I.C.I.P.) for 2016-2020 Resolution No. 2014-18.
16. **MATTERS FROM THE ADMINISTRATOR.**
A. Approval to Advertise for a Receptionist-Secretary.
17. **ANNOUNCEMENTS and/or CALENDAR REVIEW.**
A. Regular Council Meeting - August 20, 2014 @ 6:30 P.M.
B. Regular Council Meeting – September 3, 2014 @ 6:30 P.M.
C. New Mexico Municipal League Annual Conference – August 27-29 in Albuquerque.
D. Run, Rally, Rock – Saturday, August 9, 2014, Parade beginning at 9:00 A.M.

NOTE: The Municipal Offices will be closed on Monday, September 1, 2014 in observance of Labor Day.

18. FUTURE AGENDA ITEMS.

- A. Public Input with Intent to Adopt Proposed Ordinance No. 2014-05 “Creating a Planning & Zoning Commission”. (Council Meeting of August 20, 2014).
- B. Public Input with Intent to Adopt Proposed Ordinance No. 2014-06 “Establishment of an Animal Welfare Advisory Committee”. (Council Meeting of August 20, 2014).
- C. Public Input with Intent to Adopt Proposed Ordinance No. 2014-07 Uniform Traffic Ordinance by Reference. (Council Meeting of August 20, 2014).
- D. Presentation by Andrea Corvin and Barbara Hambek on Town of Edgewood Library Events.
- E. Request for Conditional Use Permit for the East Mountain Vineyard Church located at #1 Eunice Ct.

19. CLOSED SESSION.

As per motion and roll call vote, pursuant to NMSA 1978, 10-15-1 (H)(7) the following will be discussed in Closed Session.

- A. Pending Litigation

20. ADJOURN.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Clerk at the Town Offices located at 1911 Historic Route 66, at least five (5) days prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Town Clerk at (505)286-4518, or by e-mail at clerk@edgewood-nm.gov if a summary or other type of accessible format is needed. The complete council packet may be viewed on the web, visit www.edgewood-nm.gov click on Agendas, Meetings & Minutes.

MINUTES
TOWN OF EDGEWOOD
REGULAR COUNCIL MEETING – JULY 16, 2014 @ 6:30 P.M.
EDGEWOOD COMMUNITY CENTER - #27 E. FRONTAGE ROAD

• **CALL TO ORDER.**

Mayor Hill called the meeting to order at 6:30 p.m.

Present were Councilor Chuck Ring, Councilor Sherry Abraham, Councilor John Abrams.

Not present was Councilor Rita Loy Simmons.

Also present were Mr. Robert White, Mr. Jack Hiatt, and Ms. Vanessa Chavez, Town Attorneys, Ms. Kay Davis McGill, Administrator and Ms. Estefanie B. Muller, Clerk-Treasurer.

• **PLEDGE OF ALLEGIANCE.**

1. **APPROVAL OF AGENDA.**

MOTION: Councilor Abraham made a motion to approve the Agenda as presented. Councilor Abrams seconded the motion.

VOTE: Councilor Abraham voted aye. Councilor Ring voted aye.
Councilor Abrams voted aye. The motion carried.

2. **APPROVAL OF CONSENT AGENDA.**

A. Approval of the Regular Council Meeting Minutes of July 2, 2014.

B. Acknowledge Receipt of the Planning & Zoning Commission Meeting Minutes of July 1, 2014.

C. Acknowledge Receipt of the Library Board Meeting Minutes and Library Report for the month of June, 2014.

MOTION: Councilor Abrams made a motion to approve the Consent Agenda as presented. Councilor Abraham seconded the motion.

VOTE: Councilor Abrams voted aye. Councilor Ring voted aye.
Councilor Abraham voted aye. The motion carried.

3. **MATTERS FROM THE MAYOR.**

A. Appointment of Planning & Zoning Commissioner – Mr. Leonard Navarre.
Mayor Hill stated he is requesting approval to re-appoint Mr. Navarre as a Commissioner.

MOTION: Councilor Ring made a motion to approve the appointment of Leonard Navarre as Planning & Zoning Commissioner. Councilor Abraham seconded the motion.

VOTE: Councilor Abraham voted aye. Councilor Ring voted aye. Councilor
____ Initials Page 1 of 7

Abrams voted aye. The motion carried.

B. Introduction of Mayor Mark Gwinn.

Mayor Hill introduced Mayor Mark Gwinn from Rio Communities and Councilor Frank Stacy was present also. Mayor Gwinn thanked Mayor Hill, Governing Body and Chief Radosevich for the donation of two police vehicles from the Edgewood Police Department. Mayor Hill stated the vehicles would be presented at a future Rio Communities Council Meeting.

C. Introduction of Fund Strategy for Future Town Projects.

Mayor Hill discussed options with the Council on future funding for a Town Hall and Library on Section 16. He discussed financing for the police department, the current amount in the Construction GRT's of approximately \$200,000 and consideration of the sale of the Town Hall that would be approximately \$250,000. The balance needed would be a loan through New Mexico Finance Authority. Mayor Hill asked for a consensus to move forward and bring information with numbers for more discussion. All Councilors were in agreement.

4. MATTERS FROM THE COUNCILORS and/or ANNOUNCEMENTS.

Councilor Abraham invited everyone to the Music Festival at Wild Life West on July 25, 26, & 27th.

At this time Councilor Simmons was present.

5. MATTERS FROM THE ATTORNEY.

None.

6. TOWN OF EDGEWOOD POLICE REPORT – Chief Radosevich.

A. Police Report and Animal Control Report for the month of June, 2014.

Chief Radosevich reviewed his reports with Mayor Hill and the Councilors. He stated Animal Control Officer Tim Dvorak as of July 1st is now a full time employee as budgeted. He updated on the Animal Control officers schedule. Animal adoptions are being scheduled in various Town business locations. Chief Radosevich invited everyone to Movie Night, July 19th at the Town's Athletic field. He also discussed meeting with Walmart Manager as they are experiencing high loss ratio. Six locations will be set up for the Neighborhood Watch Program. Chief will keep Mayor and Council updated. Councilor Ring thanked the Chief and also sent thanks to the Animal Control Officers with the adoptions they have had. Councilor Simmons asked the Chief if has spoken with Santa Fe County on them also getting involved with Neighborhood Watch Programs. Chief Radosevich stated he is to meet with them.

7. PUBLIC COMMENTS OF GENERAL MATTERS. Limit to 2 minutes per person.
None.

8. PUBLIC INPUT.

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Legislative Procedure: Certification that Public Notice of this Meeting has been posted as required: Ms. Muller certified that Public Notice of this Meeting was posted as required.

Continued from the Regular Council Meeting of July 2, 2014.

A. Proposed Ordinance No. 2014-02 Zoning Ordinance.

Mayor Hill stated Ms. Davis, Staff and he had met with the Town Attorneys and reviewed all comments received and proceeded to review with the Governing Body. Other sections were discussed for changes to be brought forward in the Ordinance.

At this time Mayor Hill opened the hearing to the public.

Mr. John Bassett presented documents and asked that Mayor Hill rescue himself from participation in this hearing as Mr. Bassett felt there were pending issues. Mayor Hill stated if it was the will of the Council he would rescue himself.

MOTION: Councilor Simmons made a motion to move forward to keep Mayor Hill chair of this meeting as his issue is germane. Councilor Abraham seconded the motion.

VOTE: Councilor Abraham voted aye. Councilor Ring voted aye. Councilor Simmons voted aye. Councilor Abrams voted no vote. The motion carried.

Mr. Bassett stated he felt the current Ordinance worked well and the Town had spent several thousand dollars to amend the Zoning and Sub-division Ordinances.

MOTION: Councilor Abrams made a motion to continue the Public Input to the Council meeting of August 6, 2014. Councilor Abraham seconded the motion.

VOTE: Councilor Abrams voted aye. Councilor Simmons voted aye. Councilor Ring voted aye. Councilor Abraham voted aye. The motion carried.

9. PUBLIC INPUT.

Legislative Procedure: Certification that Public Notice of this Meeting has been posted as required: Ms. Muller certified that Public Notice of this Meeting was posted as required.

Continued from the Regular Council Meeting of July 2, 2014.

A. Proposed Ordinance No. 2014-03 Sub-Division Ordinance.

Mayor Hill stated the meeting with the Town Attorneys also included review of the Sub-Division Ordinance. Changes were discussed.

At this time Mayor Hill opened the hearing to the public.

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July 16, 2014

Mr. John Bassett stated he felt the current Sub-Division Ordinance works well and could not see why changes are needed, he felt the recent amendment to the minor and major subdivision was unnecessary.

Mayor Hill stated the intent is to simplify the ordinance and make it easier to implement. He commends the Council for approving what was brought forward. Mayor Hill stated good talent was brought in with Mr. White, Mr. Hiatt and Ms. Chavez. He discussed future P&Z reports be given to Council on a quarterly basis on the different types of applications approved and processed.

MOTION: Councilor Abrams made a motion to continue the Public Input to the next Council meeting of August 6, 2014. Councilor Abraham seconded the motion.

VOTE: Councilor Abrams voted aye. Councilor Simmons voted aye. Councilor Ring voted aye. Councilor Abraham voted aye. The motion carried.

10. APPROVAL OF ANNUAL CONTRACTS AND REPORTS.

A. Estancia Valley Economic Development Association (EVEDA) Annual Report.

MOTION: Councilor Simmons made a motion to acknowledge the EVEDA Annual Report. Councilor Abrams seconded the motion.

VOTE: Councilor Abraham voted aye. Councilor Ring voted aye. Councilor Simmons voted aye. Councilor Abrams voted aye. The motion carried.

B. Estancia Valley Economic Development Association (EVEDA) Annual Contract. Mayor Hill stated the compensation to be paid to EVEDA was budgeted at \$5,000.

MOTION: Councilor Simmons made a motion to approve the EVEDA Annual Contract with the compensation of \$5,000. Councilor Abrams seconded the motion.

VOTE: Councilor Abraham voted aye. Councilor Ring voted aye. Councilor Simmons voted aye. Councilor Abrams voted aye. The motion carried.

11. CALL FOR PUBLIC INPUT.

A. Amendment to Ordinance No. 1999-S – Creating a Planning & Zoning Commission.

MOTION: Councilor Abraham made a motion to call for Public Input at the Council Meeting of August 20, 2014. Councilor Ring seconded the motion.

VOTE: Councilor Abraham voted aye. Councilor Ring voted aye. Councilor Simmons voted aye. Councilor Abrams voted aye. The motion carried.

12. CALL FOR PUBLIC HEARING.

A. Intent to Adopt Proposed Ordinance No. 2014-02. An Ordinance Adopting a Revised Comprehensive Zoning Code for the Town of Edgewood. (Council Meeting 8-6-14)

MOTION: Councilor Ring made a motion to call for Public Hearing for Intent to Adopt Proposed Ordinance No. 2014-03 at the August 20, 2014 Council Meeting. Councilor Simmons seconded the motion.

VOTE: Councilor Abraham voted aye. Councilor Ring voted aye. Councilor Simmons voted aye. Councilor Abrams voted aye. The motion carried.

B. Intent to Adopt Proposed Ordinance No. 2014-03. An Ordinance Adopting Revised Subdivision Regulations, Requirements, and Procedures for the Town of Edgewood. (Council Meeting 8-6-14)

MOTION: Councilor Ring made a motion to call for Public Hearing for Intent to Adopt Proposed Ordinance No. 2014-04 at the August 20, 2014 Council Meeting. Councilor Abraham seconded the motion.

VOTE: Councilor Abraham voted aye. Councilor Ring voted aye. Councilor Simmons voted aye. Councilor Abrams voted aye. The motion carried.

13. PUBLIC INPUT.

Legislative Procedure: Certification that Public Notice of this Meeting has been posted as required: Ms. Muller certified that Public Notice of this Meeting was posted as required.

A. Approval to Submit the 2014-2015 Final Budget to the Department of Finance and Administration by Adoption of Resolution No. 2014- 15.

Mayor Hill and Ms. Davis reviewed the Final Budget with the Governing Body. Mayor Hill asked for Public Input to which there was none.

MOTION: Councilor Abrams made a motion to approve Resolution No. 2014-15 for the submission of the 2014-15 Final Budget to the Department of Finance and Administration. Councilor Simmons seconded the motion.

VOTE: Councilor Abrams voted aye. Councilor Simmons voted aye. Councilor Ring voted aye. Councilor Abraham voted aye. The motion carried.

14. RESOLUTIONS.

A. Budget Resolution No. 2014-16 A Budget Resolution Approving Year End Budget Adjustments for Fiscal Year 2013-14.

MOTION: Councilor Abrams made a motion to approve Budget Resolution No. 2014-16 for Year End Budget Adjustments for Fiscal Year 2013-14.

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Councilor Ring seconded the motion.

VOTE: Councilor Abraham voted aye. Councilor Ring voted aye. Councilor Simmons voted aye. Councilor Abrams voted aye. The motion carried.

B. Budget Resolution No. 2014-17 A Budget Resolution Approving the Fourth Quarter Financial Report for Fiscal Year 2013-14.

MOTION: Councilor Ring made a motion to approve Budget Resolution No. 2014-17 approving the Fourth Quarter Financial Report for Fiscal Year 2013-14. Councilor Simmons seconded the motion.

VOTE: Councilor Abraham voted aye. Councilor Ring voted aye. Councilor Simmons voted aye. Councilor Abrams voted aye. The motion carried.

15. MATTERS FROM THE ADMINISTRATOR/PLANNER.

A. Status of Visual Impairment at Walmart.

Ms. McGill stated she met with the Manager of Walmart and discussed the shrubs to the east side as you exit on Church. They are posing a safety issue.

B. Status of Collective Bargaining Agreement.

Ms. McGill stated there is a scheduled election on August 6, 2014.

16. APPROVAL OF THE FINANCIAL REPORT FOR THE MONTH OF JUNE, 2014.

MOTION: Councilor Simmons made a motion to approval the Financial Report for the month of June 2014. Councilor Ring seconded the motion.

VOTE: Councilor Abraham voted aye. Councilor Ring voted aye. Councilor Simmons voted aye. Councilor Abrams voted aye. The motion carried.

17. ANNOUNCEMENTS and/or CALENDAR REVIEW.

A. Regular Council Meeting – August 6, 2014 @ 6:30 P.M.

B. Regular Council Meeting – August 20, 2014 @ 6:30 P.M.

18. FUTURE AGENDA ITEMS.

A. Public Hearing – Proposed Ordinance No. 2014-02 Zoning Ordinance.

B. Public Hearing – Proposed Ordinance No. 2014-03 Sub-Division Ordinance.

C. Public Input – Adoption of Infrastructure Capital Improvements Plan (ICIP).

(Re-scheduled to the Council Meeting of August 6, 2014)

D. Public Input - Proposed Ordinance for Establishment of Animal Welfare Advisory Committee.

19. ADJOURN.

MOTION: Councilor Simmons made a motion to adjourn the meeting. Councilor Abraham seconded the motion.

VOTE: All Councilors voted aye. The motion carried.

Mayor Hill adjourned the meeting at 8:50 P.M.

PASSED, APPROVED and ADOPTED this 6th day of August, 2014.

Brad E. Hill, Mayor

ATTEST:

Estefanie B. Muller, CMC, Clerk-Treasurer



MUNICIPAL CLERKS: PLEASE DISTRIBUTE COPIES TO YOUR
ENTIRE GOVERNING BODY

TO: MAYORS/ GOVERNING BODY MEMBERS
FROM: William F. Fulginiti, Executive Director
SUBJECT: 2014 ANNUAL CONFERENCE VOTING DELEGATES
DATE: July 22, 2014

The 57th Annual Conference of the NM Municipal League will be held August 27th through the 29th in Albuquerque.

At the Annual Business Meeting on Thursday, August 28th, a President Elect, Vice President, Treasurer and three Directors-at-Large (2-Year Term) will be elected. Also, the *Annual Statement of Municipal Policy* and *Annual Conference Resolutions* will be adopted.

Each member municipality in good standing that is registered and attending the Annual Conference shall be entitled to one delegate vote in electing officers, deciding municipal policy and voting upon all other questions at the Annual Business Meeting. A municipality in good standing means that at least one-half of the municipality's current League annual dues must have been paid prior to or at the Conference. The vote of the municipality is cast by the Voting Delegate (or in her/his absence, the Alternate) who is selected by the governing body of the municipality.

The Annual Business Meeting will be conducted in accordance with Robert's Rules of Order Revised, and the Annual Business Meeting Rules and Procedures, which shall govern the actions and deliberations of the League membership assembled in convention. Enclosed for your information are the *Policy Process Outline* and the *Annual Business Meeting Rules and Procedures*.

Please place the selection of a Voting Delegate and Alternate on the agenda of your next official governing body meeting. **The Voting Delegate and Alternate must be persons planning to attend the Conference.** Once they are selected, please enter the names and titles of the Voting Delegate and Alternate for your municipality and **return this form to the League Office no later than Friday, August 22, 2014.**

Please note that this is **not** an official registration form for the Annual Conference for either the Voting Delegate or the Alternate. Delegates must register for the Conference on the form provided in the Conference information you have already received.

Voting Delegates and Alternates must check in with NMML Staff at the Credential's Desk at Conference Registration.

✂.....

Municipality:_____

Voting Delegate:_____Title:_____

Alternate:_____Title:_____

Approved By:_____

PLEASE RETURN BY OR BEFORE AUGUST 22, 2014

Jackie Portillo, Support Services Coordinator
NM Municipal League
P.O. Box 846 - Santa Fe, NM 87504
Fax: 505-984-1392



2014 ANNUAL CONFERENCE

POLICY PROCESS OUTLINE & ANNUAL BUSINESS MEETING RULES & PROCEDURES

**August 28, 2014
Albuquerque, NM**

POLICY PROCESS OUTLINE

PRIOR TO ANNUAL CONFERENCE

1. Policy Committees meet to review previous year's conference Resolutions and Statement of Municipal Policy, as well as newly submitted Resolutions and statements to be added to Policy. Proposed Resolutions or proposed Policy Statement amendments may be submitted by Committee members, member municipalities or League subsections. Committee makes necessary amendments and adopts, rejects, refers to appropriate other committee or (if resolution is not germane to coming session) refers to following year's committee, all by simple majority of votes cast.

Committee prioritizes all Resolutions it adopts (including those staff is directed to draft) as "High," "Medium" or "Low" priority. Committee then ranks all "High" priority Resolutions in descending order, with "1" as highest rank.

Policy Committee recommendations go to the Resolutions Committee.

2. Resolutions Committee meets and reviews proposed Resolutions and proposed Statement of Municipal Policy amendments as submitted by Policy Committees. Additional proposed Resolutions or proposed Policy Statement amendments may be submitted by Committee members, member municipalities or League subsections. Resolutions Committee makes necessary amendments and adopts or rejects by simple majority of votes cast.

Resolutions Committee recommendations, adopted by simple majority of votes cast, go to Annual Business Meeting at the Annual Conference.

LEAGUE ANNUAL CONFERENCE

3. Resolutions Committee meets to consider additional proposed Resolutions or proposed Policy Statement amendments which have not been considered at its pre-conference meeting. Such proposals may be submitted by Committee members, member municipalities or League subsections. Resolutions Committee adopts or rejects by simple majority of votes cast, any new Resolutions or amended Policy Statement.

Resolutions Committee recommendations go to Annual Business Meeting.

4. The Annual Business Meeting reviews proposed Resolutions and proposed Statement of Municipal Policy amendments submitted by Resolutions Committee. The Annual Business Meeting makes necessary amendments and adopts or rejects by simple majority of votes cast.

Conference Resolutions and the Statement of Municipal Policy adopted by the Annual Business Meeting become the League's official documents for the year ending with the next Annual Business Meeting.

AFTER ANNUAL CONFERENCE

5. At a Fall meeting of the League Board of Directors, the Board reviews the Conference Resolutions and prioritizes them for action in the upcoming legislative session. The Board then selects its top priorities to become the League's primary legislative agenda.

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In addition, at a joint meeting of the Boards of Directors of the League and the New Mexico Association of Counties, the two boards select those resolutions of the two associations which they jointly agree deserve joint association support in the legislative session.

ANNUAL BUSINESS MEETING

RULES AND PROCEDURES

- 1.0 **PRESIDING OFFICER.** The Presiding Officer of the Annual Business Meeting shall be the President who shall call the business meeting to order. If the President is absent from the meeting, the presiding officer will be determined in the following order:
- President-Elect
 - Vice-President
 - Treasurer
 - A member of the Board of Directors selected by the Board.
- 2.0 **FLOOR RULES.** The Presiding Officer shall control the conduct of the meeting and all floor actions, subject to challenge from delegates or the parliamentarian, if any. The Presiding Officer will take motions and seconds from the floor on matters of business, will recognize the call for the question and ask for the official vote from voting delegates. The Presiding Officer will recognize those parties wishing to address the voting delegates.

The business on the floor shall be directed by the following requirements and guidelines:

- 2.1 **Quorum.** The presence of credentialed delegates representing a majority of the member cities registered at the Annual Conference shall constitute a quorum.
- 2.2 **Rules of Order.** Robert's Rules of Order Revised shall govern the conduct of the Business Meeting unless otherwise specified in the New Mexico Municipal League By-Laws or these official rules and procedures.
- 2.3 **Parliamentarian.** A qualified parliamentarian will be appointed to assist the Presiding Officer and delegates on matters of procedure at all times during the Annual Business Meeting.
- 3.0 **ACCESS TO THE FLOOR - GENERAL RULES.** Access to the Annual Business Meeting shall be governed by these rules:
- 3.1 **Separation of Floor From Gallery.** The site of the business meeting shall be divided into a floor section and a gallery section. The floor section shall be further separated into a rostrum and a section for voting delegates and alternates. No one shall be given access to the voting delegates section except as provided by these rules.
- 3.2 **Delegate and Staff Access to the Floor.** To gain access to the floor, voting delegates or alternates must wear a registration name tag bearing a Delegate or Alternate sticker. Only those staff necessary for conducting the meeting shall be permitted on the floor.
- 3.3 **News Media Access to the Floor.** Members of the news media may be allowed on the floor at the discretion of the Presiding Officer.
- 3.4 **Committee Access to the Floor.** Policy committee, task force, or special committee chairpersons and vice-chairpersons, not certified to vote, may be allowed on the floor and may be recognized to speak at the discretion of the Presiding Officer.
- 3.5 **Delegates, Guests and Observers.** Any Conference delegate will have access to the gallery. Guests and observers may have access to the gallery at the discretion of the Presiding Officer. Conference delegates, guests and observers may be recognized to speak at the discretion of the Presiding Officer.

4.0 **VOTING.** Voting at the Annual Business Meeting shall be governed by the following rules:

- 4.1 **Credentials Committee.** The Credentials Committee shall have the power to determine the right of any municipality to be represented at the Annual Business Meeting of the League.
- 4.2 **Entitlement to Vote.** Each member municipality in good standing, as determined by the Credentials Committee, registered and attending the Annual Conference shall be entitled to one vote by its delegate appointed by its governing body. **Voting by proxy is prohibited. The delegate must be present to cast a vote.**

In the event that a member municipality fails to appoint a delegate, such matter shall be referred to the Presiding Officer of the Annual Business Meeting who may designate a Voting Delegate from that member municipality.

- 4.3 **Method of Voting.** Where there is more than one nominee for office, the voting shall be only by written, printed or typed ballot, and shall be counted by the Canvassing Committee. In the case of the Director-At-Large positions, the candidates receiving the largest plurality shall be elected. All other voting shall be by a show of hands or voice vote, except that upon request of one-third of the delegates present, a roll call shall be called upon any question. Upon any vote, a majority of the delegates present and voting shall prevail, except upon questions which require more than a majority vote under any of the provisions of the By-Laws.

5.0 **ELECTIONS.** Elections for officers of the Municipal League and its Board of Directors shall be governed by these rules: Elections for the following positions shall take place at the Annual Business Meeting: President, (if no President-Elect is currently holding office), President-Elect, Vice-President, Treasurer and expired At-Large Board of Directors seats, including unexpired At-Large Directorships if any.

- 5.1 **Nominating Committee.** In the absence of any declaration of candidacy for a particular office or directorship, the League President shall appoint a Nominating Committee not less than fifty-nine (59) days before the Annual Conference and written notice of such appointment shall be given to all member municipalities. The Nominating Committee shall consist of the President, who shall serve as chair, and two persons from each of the League Districts. No declared candidate for any office or for directorship shall be a member of the Nominating Committee.
- 5.2 **Nominating Committee Meeting.** When necessary, the Nominating Committee will meet not later than twenty-one (21) days prior to the Annual Conference to recommend a candidate for any undeclared office. The Nominating Committee Report shall be sent to all members within five (5) days after the finalization of the Committee Report.
- 5.3 **Nominations from the Floor.** At the Annual Business Meeting, nominations from the floor may be made by any certified voting delegate in attendance, for any office or directorship to be filled.
- 5.4 **Election of Officers and Directors.** Voting shall be conducted as set out in Procedures 4.1, 4.2 and 4.3. The nominee(s) receiving the highest number of votes shall be elected. In the case of the Directorships At-Large positions, the candidates receiving the largest plurality shall be elected.

6.0 **ADOPTION OF THE STATEMENT OF MUNICIPAL POLICY & RESOLUTIONS**

Adoption of the Statement of Municipal Policy and Resolutions as outlined in the Annual Business Meeting preface of this document shall be by a majority of votes cast by the certified voting delegates present and voting.

7.0 **ADJOURNMENT OF THE ANNUAL BUSINESS MEETING**

After the Presiding Officer has determined all business has been concluded, the Annual Business Meeting shall be closed by a motion from the floor. A motion to adjourn requires approval by a voice vote of a majority of those voting delegates present and voting.

Infrastructure Capital Improvement Plan FY 2014-2018

Edgewood Project Summary

ID	Rank	Project Title	Top 5 Rank	Category	Funding Sources	Funded to date	2014	2015	2016	2017	2018	Total Project Cost	Mos to compl
14443	2014-01	Municipal Arterial Paving Improvement	1	Hiways/Roads/Streets/Bridges	LFUNDS LGRANT LBONDS OTHER	0	1,151,150	800,000	900,000	1,200,000	1,800,000	5,851,150	40
26705	2014-02	Waste Water Line Extension & Effluent Lines	2	Wastewater	LFUNDS LGRANT LBONDS OTHER NONE	0	35,000	2,000,000	1,000,000	0	0	3,035,000	
26812	2014-03	Infrastructure/widening 344/trail/playground	3	Hiways/Roads/Streets/Bridges	LFUNDS LORANT LBONDS OTHER	0	20,000	55,000	1,000,000	1,000,000	500,000	2,575,000	9
21676	2014-04	Regional Animal Shelter	4	Other	LFUNDS LGRANT LBONDS OTHER NONE	100,000	0	0	375,000	1,000,000	0	1,475,000	11
Grand Totals					Funded to date:	Year 1:	Year 2:	Year 3:	Year 4:	Year 5:	Total Project Cost:		
					100,000	1,206,150	2,855,000	3,275,000	3,200,000	2,300,000	12,936,150		